

Interpretation of Louisiana COTA Supervision Guidelines

Any Settings	Home Health In addition to col. 1:	School System ,LT Psychiatry, Non-Skilled NH In addition to col.1:
OT supervise implementation of the Program ^(4915B)	4925.E.1. does not apply.	Re-eval or tx clients once a month or every 6 th tx session whichever is earlier. ^(4925.E.3)
OT shall evaluate and document Competency of COTA ^(4919 C)	COTA must have at least 2 yrs practice experience to work in HH. ^(4925 E.3 a.)	
OT is responsible to see that supervision is provided ^(4919 D)	OT re-eval or tx not less than once every two weeks or sixth tx. ^(4925.E.3.b.)	
OT must have the capability to be in contact to be in interactive communication. ^(4925 B)	Face to face CCC on all clients every two weeks. Document in log. ^(4925.E.3.c.)	
OT shall perform eval. to establish OT needs, and be available for CCC ^(4925.C)		
^{4925.D.} OT shall: 1.Periodically re-eval, document, and review care plan at all critical points in care. CCC with OTA after any critical point. 2.Be immediately accessible for CCC 3.COTA may not administer tx to client who has critical change before CCC with OT		
In addition: ^(4925.E) (All but HH) Supervision shall include: 1a. COTA experience less than 1yr = 25% Close Supervision or 1of 4 clients. Plus CCC for each client on caseload. 1b. COTA experience more than 1 yr but less than 2 yrs = Close supervision for 10% or 1 of 10 clients. Plus CCC for each client on caseload. 1c. COTA experience 2 or more years = CCC for each client on caseload.		
OT and OT A are mutually responsible to insure strict compliance ^(4925.F.)		

CCC = Client Care Conference

Temporary License

An occupational therapist or occupational therapy assistant holding a temporary license issued under this section may practice occupational therapy only under the direction of an occupational therapist licensed by the board, who shall provide such on premises, close supervision of and instruction to the temporary license holder as is adequate to ensure the safety and welfare of patients. The direction and supervision required with respect to an occupational therapist (but not an occupational therapy assistant) holding a temporary license under this section shall be deemed to be satisfied by on-premises direction and immediate supervision by a licensed occupational therapist for not less than two hours each week.

§4925. Supervision of Occupational Therapy Assistants

Such supervision shall not be construed in every case to require the continuous physical presence of the supervising occupational therapist provided, however, that the supervising occupational therapist and the occupational therapy assistant must have the capability to be in contact with each other by telephone or other telecommunication which allows for simultaneous interactive discussion between the supervising occupational therapist and occupational therapy assistant. **ANY CHANGES to the treatment plan/goals needs to be documented in the client's chart.**

Mutual Obligations and Responsibilities

A supervising occupational therapist and occupational therapy assistant shall bear equal reciprocal obligations to insure strict compliance with the obligations, responsibilities and provisions set forth in this Chapter.

Louisiana Board of Medical Examiners. (2002). Professional and occupational standards. Part XLV. Medical professions. Subpart 3. Practice. Chapter 49. Occupational therapists and occupational therapy assistants. Subchapter A. General provisions. Retrieved from http://www.lsbme.louisiana.gov/46v45MedicalProfessionsSeptember2009practice.htm#_Toc243143936

Definitions of Supervision according to AOTA

- **"Supervision"** means the periodic review and inspection of all aspects of occupational therapy services by the appropriate licensed (certified or registered) occupational therapy practitioner.
- **"Continuous supervision"** applies to aides and means the occupational therapy supervisor is in sight of the aide who is performing delegated client-related tasks.
- **"Close supervision"** means daily, direct contact at the site of work and applies only to occupational therapists with initial skill development proficiencies or occupational therapy assistants, as appropriate, for the delivery of occupational therapy services.
- **"Routine supervision"** means direct contact at least every 2 weeks at the site of work, with interim supervision occurring by other methods, such as telephonic, electronic, or written communication and applies only to occupational therapy assistants.
- **"General supervision"** means at least monthly direct contact, with interim supervision available as needed by other methods, and applies only to occupational therapists with increased skill development and mastery of basic role functions or occupational therapy assistants, as appropriate, for the delivery of occupational therapy services.
- **"Minimal supervision"** means supervision provided on a less-than-monthly basis to occupational therapy assistants when performing non-clinical administrative responsibilities.
- **"Good standing"** means the individual has not been convicted of a felony or a misdemeanor or disciplined by the recognized professional certifying or standards setting body within 5 years prior to application or renewal of license.

